

**SILIGURI INSTITUTE OF TECHNOLOGY  
OFFICE OF THE PRINCIPAL**

**CIRCULAR**

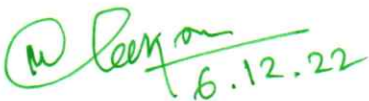
Ref. No. : Admin/2022/CIR/101

Date: 06.12.2022

This is to inform to all concerned that in order to prepare the Annual Report of the Institute for the Academic Year 2021-22 the following committee is formed to take of the job of collection of information, compilation and successive finalization of Repot with immediate effect with a deadline of compilation by 15<sup>th</sup> January, 2023.

- Joint Editors : Mr. Anupam Mukherjee, Asst. Prof., CSE  
Mr. Hrishikesh Roy, Asst. Prof., DESH
- Joint Coordinators : Dr. Banani Adhikari (Das), Associate Prof., DESH  
Mr. Mithun Roy, Asst. Prof., CSE
- Associate Members : 1) Dr. Jayanta Dutta, Associate Prof., DESH and  
Mr. Subhajit Roy, Asst. Prof., EE - Students Affairs  
2) Dr. Sudip Kr. Ghosh, Asst. Prof., ECE - Innovation Council  
3) Dr. Dia Ghosh, Asst. Prof., ECE - Research & Development  
4) Dr. Shuvendu Dey, Asst. Prof., MBA - EDC  
5) Mr. Mitul Ranjan Chakraborty, Asst. Prof., EE - Alumni Relations  
6) Mr. Rajeeb Chetri Asst. Prof., DESH - NSS Unit  
7) Mr. Arup Das, Asst. Prof., EE - Examinations  
8) Mrs. Shrabani Pal, Asst. Prof., EE - Cultural Committee  
9) Mr. Sudeep Das, TPO - Training & Placement  
10) Mr. Pinaki Sarkar, Librarian  
11) Mr. Kaushik Chakraborty & Mr. Sanjit Jha - Admin

All Head of the Departments and Nodal Officers are requested in this regard to co-operate the data acquisition process from their concerned department to the Institute Annual Report Preparation Committee.

  
6.12.22

**Dr. Mithun Chakraborty**  
**Principal**  
**Siliguri Institute of Technology**

Cc:

- 1) Administrator
- 2) All HODs
- 3) IQAC Director
- 4) All Academic Coordinators
- 5) All Section-In-Charges of other attached departments

**SILIGURI INSTITUTE OF TECHNOLOGY  
OFFICE OF THE PRINCIPAL**

**OFFICE ORDER**

Date: 25.11.2022

Ref. No. Admin/2022/Off. Ord/20

In view of maintenance of proper discipline and the code of conduct by the stakeholders and also to maintain the sanctity of the academic ambience of the institute, the Institutional Disciplinary Committee is revamped with the following details:

Chairperson : Dr. Mithun Chakraborty, Principal

Advisor : Mr. Joydeep Guha, Administrator

Jr. Conveners : Dr. Manas Saha, Associate Prof., ECE  
Mr. Debayan Nandi, Asst. Prof., MBA

Jt. Coordinators : Mr. Mithun Roy, Asst. Prof., CSE  
Mr. Govind Baibhaw, Asst. Prof., HMCT

Members/ Departmental Representative : Dr. Banani Adhikari Das, Associate Prof., DESH  
Mr. Pinaky Sarkar, Librarian  
Mr. Sujit Chatterjee, Asst. Manager, HR & Admin  
Mr. Sudeep Das, TPO  
Mr. Indrajit Koley, Asst. Prof., EE  
Mr. Asit Barman, Asst. Prof., IT  
Mr. Rajen Koley, Asst. Prof., CE  
Mr. Bidyut Das, Asst. Prof., MCA  
Mr. Sougata Saha, Asst. Prof., BBA-HM

All the stakeholders of the unit are advised to cooperate with the decisions, recommendations and investigations and any other task (as assigned) with immediate effect.



**Dr. Mithun Chakraborty**  
**Principal**  
**Siliguri Institute of Technology**

Cc:

- 1) Administrator
- 2) All HODs
- 3) All Academic Coordinators
- 4) IQAC Director
- 5) All Section-In-Charges of other attached departments.

**SILIGURI INSTITUTE OF TECHNOLOGY  
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**CIRCULAR**

Ref. No. : Admin/2022/CIR/58

Date: 05.7.2022

This is to inform to all concerned that an Institutional Admission Team has been framed for playing active role in the Admission of Academic year 2023-24 throughout the year with the following proposed Admission activity and a date frame tentatively from September, 2022 till May, 2023. This effort of framing new admission team has been initiated with the objective of increasing the visibility of Siliguri Institute of Technology in and around North Bengal, North East India as well as other parts of the country.

Proposed Admission Activity:

Sl. No.	Activity Details	Frequency
1	Day at SIT for all TIGPS in North Bengal Region	Month wise
2	Project Exhibition & Competition	Once in the frame
3	Winter Boot Camp	Once in the frame
4	Mock Test for Entrance Exam	Once in the frame
5	Science & Technology Orientation Session	2 Schools/ Month and 4 hrs/school

Admission Team Members (Admin):

1. Mr. Somnath Banerjee
2. Mr. Sanjit Jha
3. Mr. Sujay Paul
4. Mr. Partha Ghosh
5. Mr. Kallol Dutta (as and when required)
6. Mr. Plabon Roy (as and when required)

Admission Team Members (Faculty from all Dept.) :

1. Dr. Susanta Kr. Saha, Asst. Prof. DESH
2. Mr. Manas Kr. Parai, Asst. Prof., ECE
3. Mr. Rajeeb Chetri, Asst. Prof., DESH
4. Mrs. Shrabani Pal, Asst. Prof., EE
5. Mr. Deb Shekar Laha, Asst. Prof., CSE
6. Mr. Nilanjan Das, Asst. Prof., BCA
7. Mr. Rupam Dutta, Asst. Prof., CE
8. Ms. Durba Bhattacharyya, Asst. Prof., DESH
9. Mr. Ranjan Chetri, Jr. Executive, T & P Cell

Cooperation from all in the said objective would be thankfully recognized.

 05.07.22

**Dr. Mithun Chakraborty**  
**Principal**  
**Siliguri Institute of Technology**

Cc: All concerned.

**SILIGURI INSTITUTE OF TECHNOLOGY  
OFFICE OF THE PRINCIPAL**

**NOTICE**

Ref. No. : Admin/2022/CIR/04

Date: 25.02.2022

This has reference to the notification vide (Ref. no. SIT/PO/ Notice 2020-21/209) dated 24/09/20) on the constitution of NSS Committee of the campus to carry out all the NSS related activities. In context to meet the objective and smooth functioning of the same the following members are included as per the recommendation of the competent authority:

Sl. No.	MEMBERS NAME	MEMBER'S DESIGNATION	POSITION IN THE COMMITTEE
1.	Mr. Ratnankur Majumdar	Assistant Professor (BCA)	Member
2.	Mr. Arup Das	Assistant Professor (EE)	Member
3.	Mr. Apurba Chakraborty	Assistant Professor (HMCT)	Member
4.	Mr. Rohit Kr. Roy	Assistant Professor (BHHA)	Member
5.	Mr. Surajit Dutta	Technical Assistant (BCA)	Member
6.	Mr. Mrinal Das	Technical Assistant (MCA)	Member

**Terms of Members:** One year for nominated members.

**Meetings:** At least twice in every semester and as & when deemed necessary.



**Dr. Mithun Chakraborty**  
**Principal**  
**Siliguri Institute of Technology**

**Cc: all concerned.**

# SILIGURI INSTITUTE OF TECHNOLOGY

## OFFICE ORDER

Date: 28<sup>th</sup> July, 2022

Ref. No. Admin/2022/Off.Ord/07

This is to inform all concerned that an **Anti Ragging Committee** has been formed for the forthcoming academic session; the members of the committee are as follows. All members are requested to participate actively to prevent the act of Ragging within the Campus and Hostel premises of the Institute following the norms as specified & regulated by affiliating authority.

**Chairperson:** Principal

**Advisory Members** Administrator  
All Academic Coordinators  
All Departmental Heads

**Jt. Coordinator** Dr. Susanta Kumar Saha, Asst. Prof.  
Mr. Swagato Kumar Chowdhury, Asstt. Prof.

**Members Faculty Representatives**  
Dr. Sudip Kumar Ghosh, Asstt. Prof.  
Ms. Sampa Das, Asstt. Prof.  
Mr. Rupam Dutta, Asstt. Prof.  
Ms. Sathi Ball, Asstt. Prof.  
Mr. Apurba Chakraborty, Asstt. Prof.  
Ms. Sharmistha Mondal, Asstt. Prof.  
Mr. Rohit Kumar Roy, Asstt. Prof.  
Ms. Debjani Mukherjee, Asstt. Prof.

**Member from Admin Department**  
Mr. Suhasish Ghosh, T & P Executive  
Mr. Sourav Das, Asstt. Librarian

**Member Civil & Police Administration**  
Officer In-Charge, Matigara P.S., Under Siliguri Commissionerate

**Member Local Media** Mr. Arghya Dey, Journalist, Aajkal

**Student Member Fresher**  
Mr. Raju Roy, CSE  
Ms. Annanya Mitra, CSE

**Student Member Senior**  
Ms. Keshar Gupta, ECE  
Mr. Aritra Kumar Datta Chaudhury, CSE

**Parents Representatives**  
Mr. Ranadhir Roy  
Mrs. Kakali Bose Mitra

**Advocate:** Mr. Milan Sarkar

**NGO Representative:** Mr. Suvatu Ghatak, Uttarer Dishari, Siliguri

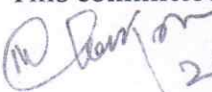
**Tenure :** upto 30.06.2023

Meetings: Al least Two meetings in a semester in addition to emergency meeting.

**NOTE:**

Interest and involvement of the Committee members will be monitored by the Chairperson. However, the tenure of the Jt. Coordinators and members may be changed if required as per the discretion of the Competent Authority for the betterment of the Institute.

**This committee will be in force with immediate effect.**

  
28/07/2022  
Principal  
Siliguri Institute of Technology.

# SILIGURI INSTITUTE OF TECHNOLOGY

## OFFICE ORDER

Date: 28<sup>th</sup> July, 2022

Ref. No. Admin/2022/Off. Ord/08

This is to inform all concerned that an **Anti Ragging Squad** has been formed for the forthcoming academic session; the members of the committee are as follows. All members are requested to participate actively to prevent the act of Ragging within the Campus and Hostel premises of the Institute following the norms as specified & regulated by affiliating authorities.

Chairperson: Principal

Advisory Members Administrator  
All Academic Coordinators  
All Departmental Heads

Jt. Coordinators Mr. Subhajit Roy, Asst. Prof.  
Mr. Rajeeb Chhetri, Asstt. Prof.

Members Faculty Representatives  
Dr. Jayanta Dutta, Asstt. Prof.  
Dr. Mandobi Banerjee, Asstt. Prof.  
Mr. Shomnath Dutta, Asstt. Prof.  
Ms. Sucharita Das, Asstt. Prof.  
Mr. Pritam Sinha, Asstt. Prof.  
Mr. Bidyut Das, Asstt. Prof.  
Ms. Aditi Sengupta, Asstt. Prof.  
Mr. Govind Baibhaw, Asstt. Prof.  
Ms. Shamima Yasmin, Asstt. Prof.

Member from Admin Department  
Mr. Ranjan Chhetri, Jr. Executive, T & P Cell  
Mr. Somnath Banerjee, Officer, Admin & Operations

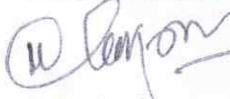
Tenure : upto 30.06.2023

Meetings: At least Two meetings in a year in addition to emergency meeting.

**NOTE:**

Interest and involvement of the Committee members will be monitored by the Chairperson. However, the tenure of the Jt. Coordinators and members may be changed if required as per the discretion of the Competent Authority for the betterment of the Institute.

This committee will be in force with immediate effect.

  
28/07/2022  
Principal  
Siliguri Institute of Technology.

**SILIGURI INSTITUTE OF TECHNOLOGY  
OFFICE OF THE PRINCIPAL**

**CIRCULAR**

Ref. No. : Admin/2023/CIR/136

Date: 28.03.2023

This is to inform to all concerned that to conduct the **Tech Management Fest -2023** alongwith **Annual Games & Sports** of the institute for the Academic Year 2022-23 the following committee members are proposed & approved by the competent authority.

<b>Tech Management Fest - 2023 Committee</b>		<b>Annual Games &amp; Sports Committee</b>	
Chairperson	Principal -SIT	Chairperson	Principal -SIT
Advisory Members	All Departmental Heads Administrator, SIT	Advisory Members	All Departmental Heads Administrator, SIT
Jt. Conveners	Dr. Susanta Kumar Saha, DESH Dr. Manas Kr. Parai, ECE	Jt. Conveners	Mr. Pinaky Bhadury, DESH Mr. Subhajit Roy, EE
Jt. Coordinators	Mr. Deb Shekhar Laha, CSE Ms. Sathi Ball, IT Mr. Rajen Koley, CE		
Members	Mrs. Aditi Sengupta, ECE Mr. Bidyut Das, MCA Dr. Anirban Nandy, BBA Mr. Nilanjan Das, BCA Ms. Sucharita Das, CSE Mr. Pralay Roy, EE Ms. Lily Chandra, CSE Ms. Arpita Roy Sarkar, ECE Mr. Mithun Bhowmik, DESH Ms. Sneha Saha, CSE Ms. Moushumi Das, EE	Members	Dr. Samit Ghosh, DESH Ms. Debarati Mitra, BCA Mr. Hrishikesh Roy, DESH Mr. Prashanta Kr. Roy, CSE Mr. Dipankar Saha, DESH Mr. Satadal Chakraborty, CSE Mr. Rajib Kundu, BBA-HM Ms. Sharmistha Bose, BBA Mr. Ranjan Chhetri, T & P Mr. Gobinda Sarkar, CSE Mr. Bikram Bhattacharya, CE Mr. Anup Dutta, Admin Mr. Pankaj Paul, Admin Mr. Sankar Chetri, T & P

The Tech Management Fest 2023 Committee is hereby suggested to follow the furnished guidelines to make the event a grand success.

**Guidelines :**

- To organise technical festivals for the students and to encourage them to design, develop and display innovative projects.
- To organise similar festivals for students of our SIT model schools and other reputed schools in Siliguri and adjacent areas with the objective to promoting the brand name of SIT among them.
- Maintain appropriate data and records.

The Jt. Conveners of both the events are advised to call for meeting & subsequently finalize the date & submit a detailed proposal with pre-event for necessary support at the earliest.

Cooperation of all in this regard is requested from all.

  
28.03.23

**Dr. Mithun Chakraborty**  
Principal  
Siliguri Institute of Technology

# SILIGURI INSTITUTE OF TECHNOLOGY

## OFFICE ORDER

Date: 02.08.2022

Ref. No. Admin/2022/Off.Ord/09

This is to inform to all concerned that, the institute **Cultural Committee** has been restructured for effective Planning organising and monitoring cultural programmes of the college smoothly. The cultural committee will also be responsible for maintaining proper data & records time to time as per template provided centrally.

### **Committee:**

Chairperson : Principal

Advisor : Administrator  
Academic Coordinators  
Mr. Sukanti Kishore Bhattacharyya, Asst. Prof., Computer Application

Jt Coordinators : Mrs. Shrabani Pal, Asst. Prof., EE  
Mr. Rajeeb Chetri, Asst. Prof. DESH

Members  
Mr. Shomnath Dutta, Asst. Prof., MBA  
Mr. Satadal Chakraborty, Asstt. Prof., CSE  
Mrs. Gargi Bhattacharya, TA, CSE  
Mrs. Aditi Sengupta, Asst. Prof. ECE  
Mrs. Papiya Bhowmick, Asst. Prof., Business Administration  
Ms. Durba Bhattacharya, Asst. Prof. DESH  
Mrs. Tumpa Banerjee, Asstt. Prof. Computer Application  
Mrs. Debjani Mukherjee, Asst. Prof. BHM  
Mr. Rohit Kr. Roy, Asst. Prof. BHHA  
Mr. Apurba Chakraborty, Asst. Prof. HMCT  
Ms. Megha Roy, TA, CE  
Mrs. Boni Majumdar, TA, EE  
Mr. Bikram Bhattacharya, TA, CE  
Mr. Sujit Chanerjee, Admin  
Mr. Ranjan Chetri, T & P Cell  
Mr. Sanjib Chatterjee, Library  
Mr. Biswajit Saha, Admin

The tenure of the Committee members will be upto 30.06.2023. However the same may be changed if required as per the discretion of the competent authority for the betterment of the institute. The said committee will start acting with immediate effect and previous committee is hereby dissolved with effect from 02.08.2022.

  
2/8/22

**Dr. Mithun Chakraborty**  
Principal  
Siliguri Institute of Technology



# SILIGURI INSTITUTE OF TECHNOLOGY



## OFFICE OF THE PRINCIPAL

### OFFICE ORDER

Date: 10.05.2023

Ref. No. Admin/2023/Off. Ord/25

This is to inform to all concerned that a revised Institute Examination Committee has been formed for smooth conduction of MAKAUT Odd & Even Semester Examinations in the institute with immediate effect till further notification.


Chairperson : Principal, SIT

Advisory Members : Administrator  
All Departmental Heads

Officer- in - Charge : Mr. Jayanta Bhusan Basu, OSD (Examinations)

Supervisor : Mr. Soumendu Golui, Asst. Prof., DESH  
Ms. Sarmistha Mondal, Asst. Prof., ECE

Members/ Departmental Representative : Mr. S.K. Bhattacharya, Asst. Prof., MCA  
Mr. Subhajit Roy, Asst. Prof., EE  
Ms. Sampa Das, Asst. Prof., CSE  
Mr. Subrata De, Asst. Prof., IT  
Mr. Rupam Dutta, Asst. Prof., CE  
Ms. Sharmistha Bose, Asst. Prof., MBA  
Mr. Koushik Chakraborty, Admin  
Mr. Sanjib Chatterjee, Library  
Mr. Pankaj Sarkar, DESH

  
**Dr. Mithun Chakraborty**  
**Principal**  
**Siliguri Institute of Technology**

Cc:

- 1) Administrator
- 2) All HODs
- 3) All Academic Coordinators
- 4) IQAC Director
- 5) All Section-In-Charges of other attached departments.

**SILIGURI INSTITUTE OF TECHNOLOGY  
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**CIRCULAR**

Ref. No. Admin/2022/CIR/14

Date : 11/03/2022

This is to inform to all concerned that the Research and Development Committee (R & D) of Siliguri Institute of Technology has been restructured as per the following with immediate effect.

RESEARCH TEAM:

SL NO.	NAME OF THE MEMBER	POSITION OF THE COMMITTEE	MEMBER DESIGNATION
1.	Dr. Mithun Chakraborty	Chairperson	Principal
2.	Dr. Banani Adhikari (Das)	Convenor	Associate Professor, DESH
3.	Dr. Sudip Kumar Ghosh	Joint Convenor	Assistant Professor, ECE
4.	Dr. Debajyoti Misra	Member	Assistant Professor, ECE
5.	Dr. Shuvendu Dey	Member	Assistant Professor, MBA
6.	Dr. Susanta Kumar Saha	Member	Assistant Professor, DESH
7.	Dr. Samit Ghosh	Member	Assistant Professor, DESH
8.	Mr. Anupam Mukherjee	Member	Assistant Professor, CSE
9.	Mr. Indrajit Koley	Member	Assistant Professor, EE

It is advised that the team members ensure the following:

1. Organize a Webinar/Faculty Enrichment Program on Technical Script Writing.
2. Generate R &D activity calendar upto 30<sup>th</sup> June, 2022.



**Dr. Mithun Chakraborty**  
Principal  
Siliguri Institute of Technology

Cc: All concerned.

**SILIGURI INSTITUTE OF TECHNOLOGY**  
**OFFICE OF THE PRINCIPAL**  
**OFFICE ORDER**

Ref. No. : Admin/2022/ Off.Ord/04

Date: 20.6.2022

This is to inform to all concerned that the Entrepreneurship Development Cell (EDC) of Siliguri Institute of Technology has been restructured as per the following with immediate effect.

Sl. No.	NAME OF THE MEMBER	POSITION IN THE COMMITTEE	MEMBER DESIGNATION
1	Dr. Mithun Chakraborty	Chairperson	Principal, SIT
2	Dr. Shuvendu Dey	Joint Convener	Asst. Professor, MBA
3	Dr. Sudip Kr. Ghosh	Joint Convener	Asst. Professor, ECE
4	Mr. Sudeep Das	Member	Officer - T & P
5	Mr. Suhasish Ghosh	Member	Executive- T & P

The above committee is framed in view of boosting up Students' Entrepreneurship initiative in association with Institute Innovation Council (IIC).

 20.06.22

**Dr. Mithun Chakraborty**  
**Principal**  
**Siliguri Institute of Technology**

**Cc: All concerned.**

**SILIGURI INSTITUTE OF TECHNOLOGY**  
**OFFICE OF THE PRINCIPAL**  
**CIRCULAR**

Ref. No. : Admin/2022/CIR/43


Date: 12.05.2022

This is for the information of all concerned that, in order to smooth functioning of the Institution Innovation Council (IIC), the following committee is formed.

**Institution's Innovation Council (IIC) members**

Faculty Representation			
Name of the position	Name of the coordinator	Designation	Department
President	Dr. Sudip Kumar Ghosh	Assistant Professor	ECE
Vice President	Dr. Banani Adhikari(Das)	Associate Professor	DESH
Convenor	Dr. Susanta Kumar Saha	Assistant Professor	DESH
Faculty Member/Faculty representatives/ Non teaching staff: -	Dr. Debasmriti Bhattacharjee, Mr. Indrajit Koley Mr. Pralay Roy	Assistant Professor Assistant Professor Assistant Professor	DESH EE EE
Innovation activity coordinator	Dr.Samit Ghosh Ms. Dia Ghosh	Assistant Professor Assistant Professor	DESH ECE
Start-up activity coordinator	Mr. Sudeep Das	T & P Officer	T & P
Internship coordinator	Mr. Suhasish Ghosh	Executive, T & P	T & P
IPR activity coordinator	Dr.Manas Saha Mr. Manas Kumar Parai	Assistant Professor Assistant Professor	ECE ECE
Social Media Coordinator	Mr. Deb Shekhar Laha	Assistant Professor	CSE
Expert Representation: Members (Minimum 3 representative from following)			
IP Expert/ Patent Expert:	Dr. Banani Adhikari(Das) Dr. Sweety Sharma	Associate Professor Registered, Patent Attorney.	DESH Government of India
Startup / Alumni entrepreneur:	Mr. Abhirup Basu Mr. Aniruddha Biswas Mr. Dibyajyoti Ray	Blackspektro Solutions Private Limited Foxin Tea industry	
Expert from nearby Industry/ Industry association/ Ecosystem Enablers :	Mr. Renjith C V Mr. Ganesh Kumar Mr.Sarthak Sarkar	Electrical Architect / Product Designer Consultant Structural Engineer Sr. Engineer	Philips India Ltd. Civil Engineering Consultancy Firm Ramky Enviro Engineers Limited
FI/Bank/Investor/Angel Investor/VC :	Mr.Chetan Kumar Tiwary Mr.Subodeep Chakroborty Priyanka Bhagat	Deputy Manager Solution Manager Customer Relationship Officer	HDFC BANK ICICI BANK BANDHAN BANK

This committee will be in force with immediate effect and valid till 30th June 2023. The committee may be reconstituted by the sole discretion of the Principal-SIT for the betterment of the institute.

  
Principal  
Siliguri Institute of Technology

# SILIGURI INSTITUTE OF TECHNOLOGY



## OFFICE OF THE PRINCIPAL

### OFFICE ORDER

Date: 06.07.2023

Ref. No. Admin/2023/Off. Ord/32

In view of ensuring quality in academic activities of the institute the competent authority is directed to frame the **Institute Academic Council** which will be the principal academic authority of the institute and shall be responsible for regulating and maintaining the standard of Teaching Learning, Research and Development, Consultancy, Skill Development and evaluation. It shall also be responsible for laying down the academic policies in regard to maintenance and improvement of standards of Teaching Learning, Research, Extension, Collaboration and exchange programs in academic matters.

The following are the proposed constitution of the **Academic Council** with the aim to frame the numbers of meeting to be conducted in a year, Powers and duties of an Academic Council and Power and duties of faculty in consultation with the Director/ Coordinator of IQAC and Principal, SIT latest by 20<sup>th</sup> July, 2023 for subsequent approval by competent authority.

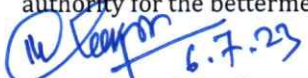
#### Academic Council Members :

Sl. No.	Name	Designation	Position	Contact No.	Mail ID
1	Dr. Mithun Chakraborty	Principal	Chairman	9903304792	principal@sittechno.or
2	Mr. Jayanta Bhusan Basu	Asst. Prof.	Convener	9474089314	jbb.sit@gmail.com
3	Dr. Arup Das	Asst. Prof.	Member	7001542307	arup00723@gmai.com
4	Dr. Manas Saha	Asso. Prof.	Member	9474018456	manassaha77@gmail.com
5	Mr. Anupam Mukherjee	Asst. Prof.	Member	9477175422	anupamsit@gmail.com
6	Dr. Sirshendu Sekhar Ghosh	Asst. Prof.	Member	9955529117	sirshenduam@gmail.com
7	Mr. Rupam Dutta	Asst. Prof.	Member	9641028841	rupam92.dutta@gmail.com
8	Dr. Bishwajit Roy	Asst. Prof.	Member	8292564108	bishwamail@gmail.com
9	Dr. Uddalak Mitra	Asst. Prof.	Member	9635143544	uddalakmitra@gmail.com
10	Mr. Apurba Chakraborty	Asst. Prof.	Member	9476292238	apu.chakraborty@rediffmail.com
11	Dr. Banani Adhikari (Das)	Asso. Prof.	Member	9434352534	banbun@yahoo.com
12	Dr. Susanta Kr. Saha	Asst. Prof.	Member	9434685675	susanta.saha.1966@gmail.com
13	Mrs. Paramita Choudhury	Asst. Prof.	Member	9474516443	paramitac2019@gmail.com
14	Ms. Santana Guha	Asst. Prof.	Member	9733159333	santanaguha@gmail.com
15	Ms. Debarati Mitra	Asst. Prof.	Member	7001761270	deb23.mitra@gmail.com
16	Ms. Debjani Mukherjee	Asst. Prof.	Member	7908372995	debjanimukherjee32@gmail.com
17	Mr. Sourav Kr. Mukherjee	Asst. Prof.	Member	7908220876	souravkumarmukherjee@gmail.com

The Academic Council of the institute will operate its functions from Odd Semester 2023-24.

All are requested to cooperate in this regard.

Note: The said committee will start acting with immediate effect and the tenure of the Committee members will be valid upto **30.6.2025**. However the same may be changed if required as per the discretion of the competent authority for the betterment of the institute.

 6.7.23

**Dr. Mithun Chakraborty**  
Principal  
Siliguri Institute of Technology

# SILIGURI INSTITUTE OF TECHNOLOGY



## OFFICE OF THE PRINCIPAL CIRCULAR

Ref. No. : Admin/2023/CIR/179

Date: 14.06.2023

This is to inform all concerned that as per Section- 4 of All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievance in Technical Institution) Regulation, 2016 and as per Vishaka Guidelines against Sexual Harassment in the Workplace a **Women's Grievance Redressal Committee** has been formed for the academic session 2023-24. The members of the committee are as follows:

### Guidelines:

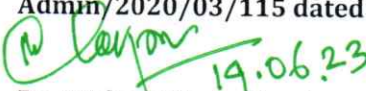
- To publicize the existence of the committee as nodal point of reporting of any sexual harassment of girls students, lady staff and faculty members.
- Organizing awareness programmes, inviting speakers from outside.
- Receiving calls and reports from harassed girls/lady and prima facie investigation to collect evidence of harassment.
- Reporting to Principal for bigger investigation (internal/external) and punitive actions.
- Maintain appropriate data and record

<b>Chairperson</b>	Ms. Santana Guha, Asstt. Prof.
<b>Advisory Members:</b>	Principal-SIT Administrator-SIT All Academic Coordinators All HODs
<b>Joint Coordinators</b>	Mrs. Sathi Ball, Asstt. Prof. Mrs. Paramita Chowdhury, Asstt. Prof.
<b>Members</b>	Mrs. Anindita Sinha, Asstt. Prof. Mrs. Debarati Mitra, Asstt. Prof. Mrs. Sucharita Das, Asstt. Prof. Mrs. Mandobi Banerjee, Asstt. Prof. Mrs. Priyanka Nandi, TA Mrs. Moushumi Das, TA Mrs. Gargi Bhattacharyya, TA
<b>Invitee Members</b>	Mr. Rajeeb Chetri, Asstt. Prof. Mr. Sujit Chatterjee, Asstt. Manager- HR & Admin Mr. Sayandeb Roy, Advocate Mr. Suvatu Ghatak, Uttarer Dishari, SSO Representative
<b>Tenure</b>	: Upto 30.06.2024

Meetings: At least Two meetings in a semester in addition to emergency meeting.

**NOTE:** Interest and involvement of the Committee members will be monitored by the Chairperson. However, the tenure of the Chairperson, Convener and members may be changed if required as per the discretion of the competent authority for the betterment of the Institute.

**This committee will be in force with immediate effect as the previous order with Ref. No. Admin/2020/03/115 dated 24.09.2020 has already expired.**

  
14.06.23  
Dr. Mithun Chakraborty  
Principal  
Siliguri Institute of Technology

# SILIGURI INSTITUTE OF TECHNOLOGY



## OFFICE OF THE PRINCIPAL

### CIRCULAR

Ref. No. : Admin/2023/CIR/171

Date: 29.05.2023

This is for information of all concerned that, in order effective functioning of the institutional NAAC & IQAC Cell, the competent authority has decided to revise IQAC & NAAC criterion in-Charges with immediate effect until further notification.

The revised assigned Criteria Heads in the IQAC and NAAC Committee are as follows:

<b>Chairperson : Prof. (Dr.) Mithun Chakraborty</b>		
<b>CRITERIA</b>	<b>IQAC Coordinator Dr. Debajyoti Misra</b>	<b>NAAC Coordinator Mr. Mithun Roy</b>
	<b>ASSIGNED CRITERIA HEADS</b>	<b>ASSIGNED CRITERIA HEADS</b>
I	Ms. Santana Guha, Asst. Prof., MBA and Dr. Manas Saha, Associate Professor, ECE	Mr. Debajyoti Guha, Asst. Prof., CSE and Ms. Santana Guha, Asst. Prof., MBA
II	Mr. Rupam Dutta, Asst. Prof., CE and Dr. Debasmriti Bhattacharya, Asst. Prof., DESH	Dr. Arup Das, Asst. Prof., EE and Mr. Sujit Chatterjee, Assistant Manager -HR & Admin
III	Mr. Anupam Mukherjee, Asst. Prof., CSE and Mrs. Tumpa Banerjee, Asst. Prof., MCA	Dr. Jayanta Dutta, Associate Professor ,DESH and Mr. Soumendu Golui, Asst. Prof., DESH
IV	Mr. Prasanta Kr. Roy, Asst. Prof., CSE and Mr. Supratim Sarkar, Asst. Prof., BHHA	Mr. Pinaki Sarkar, Librarian, Mr. Plabon Roy, Senior Manager- Projects and Mr. Gobinda Sarkar, System Administrator
V	Mr. Sudeep Das, Officer - Training & Placement and Mr. Apurba Chakraborty, Asst. Prof., HMCT	Mr. Sudeep Das, Officer- Training & Placement and Mr. Koushik Chakraborty, Officer- Admin & College Affairs
VI	Mr. Jayanta Bhusan Basu, Asst. Prof. , EE and Dr. Sirsendu Sekhar Ghosh, Asst. Prof., CSE	Mr. Deb Sekhar Laha, Asst. Prof., CSE and Mr. Kallol Dutta, Accounts Officer
VII	Dr. Sudip Kr. Ghosh, Asst. Prof., ECE and Dr. Uddalak Mitra, Asst. Prof., MCA	Mrs. Anindita Sinha, Asst. Prof.. ECE and Mr. Sanjit Jha, Sr. Executive

*W. Roy*  
29.05.23

**Dr. Mithun Chakraborty**  
**Principal**  
**Siliguri Institute of Technology**